

WESTPORT VILLAGE SOCIETY

MINI GRANT APPLICATION FOR WESTPORT

Name of project: Westport Community Center AV Update

Your full name: Rob Holt Phone # 530-828-4279

Address: 24950 Abalone St. Westport CA 95488

Please check appropriate box(es): resident [☐]; property owner [☒]; WVS member [☒]

Name(s) of people involved in project: Rob Holt, Erin Detrick, Sheila Winslow

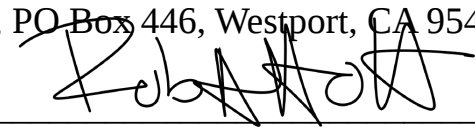
Have you applied for or been awarded a previous "Mini Grant" from WVS?
Yes _____ No ☒ If so when? _____

This "Mini Grant" will range in increments of \$50, from \$50 to \$250 and should be **beneficial to the Westport community**, i.e. paint/repair jobs, adverts for community oriented events (such as classes or farmer's market), dumpster for clean-up, play dates at the school, planting flowers/trees, or painting fire hydrants.

Please explain concisely your planned use of this grant, start date, length of time for completing your project, and specific costs:

See attached proposal letter.

(continue on back)
Mail to WVS, PO Box 446, Westport, CA 95488, Attention Mini Grant Committee.

Submitted by  Date 11/06/2025

NOTE: For a timely response, phone 964-7355 ten business days from date of mailing.

Grant Application: Westport Community Center AV Upgrade

Applicant Information

Organization: Westport Community Church (WCC)

Contact: Rob Holt 530-828-4279 holtroba@gmail.com

Address: 24950 Abalone St. Westport CA 95488

Project Title

Westport Community Center Audio/Visual Upgrade

Project Summary

The Westport Community Church seeks funding to upgrade the audio/visual (AV) equipment at the Westport Community Center and launch web site. This project will improve the quality of remote and in-person meetings, enhance community engagement, and support ongoing fundraising efforts for facility repairs.

Statement of Need

The COVID-19 pandemic has changed how our community interacts, making remote participation essential. Current AV equipment limits the effectiveness of hybrid meetings, resulting in low engagement and accessibility. Upgrading the AV system will allow all community members to participate fully, whether in person or remotely, and will support a wider range of events and activities.

Project Description

Objectives

- Enhance the quality of remote and hybrid meetings for local organizations (WVS, WCC).
- Enable speakers covering different topics and meetings, to be streamed live for remote attendees.
- Host "Movie Nights"
- Support donation-based events to fund facility repairs.
- Improve communication with community members through a new website.

Activities

- Purchase and install new AV equipment, including TVs, projector, microphones, speakers, and a 360° camera.
- Launch a website to provide event notifications via text and email.
- Board members will perform installation, with donated cabling and connectors to reduce costs.

Equipment List

Item	Quantity	Purpose
Flat Screen TVs	2	Display remote participants and presentations
TV Mounts	2	Secure mounting for TVs
120" Pull Down Screen	1	Large format display for documents/videos
Ceiling Mount Projector	1	High-quality projection for events
Projector Mount	1	Secure mounting for projector
Wall Mount Speakers	2	Enhanced audio for all attendees
Microphones	2+	Clear audio for speakers and remote viewers
Laptop	1	Dedicated for presentations and Zoom
4x4 Switching Device	1	Manage multiple AV inputs/outputs
Amplifier	1	Boost audio signal
Mixer	1	Control audio sources
360° Camera for Zoom	1	Capture all participants for remote viewers
Document Camera (optional)	1	Share physical documents digitally
Cabling, connectors, hardware	—	Installation and connectivity

Estimated Total Cost: \$6,220.37

Budget

Category	Amount
AV Equipment	\$6,220.37
Website Development	\$779.63
Total Request	\$7,000

Note: Installation will be performed by board members, with cabling and connectors donated.

Sustainability

The upgraded high quality AV system components and website will support ongoing community events and fundraising efforts, helping to maintain and improve the facility over time.

Evaluation

Success will be measured by:

- Increased attendance at meetings and events (both in-person and remote).
- Positive feedback from community members.
- Growth in donations and participation.
- Feedback/suggestion link on website

Conclusion

We respectfully request a grant of \$7,000 from the Westport Village Society to fund this important project. Your support will help engage members of the WVS during meetings and make the Westport Community Center a vibrant hub for all.

