



# WESTPORT VILLAGE SOCIETY

P. O. Box 446, Westport, CA 95488  
<http://www.westportca.org/>



supporting local charitable and educational projects and  
fostering the preservation and interpretation of the environment since 1992

## Board of Directors

Bill Knapp  
(President)

Thad Van Bueren  
(Vice President)

Rock Bush  
(Treasurer)

Erin Brazill  
(Secretary)

Dorine Real

Gary Quinton

Derek DiOrio

### Board Meeting Agenda—28 July 2021

Wednesday at 6:00 PM via Zoom Teleconference

Please email [wvs@westportvillagesociety.org](mailto:wvs@westportvillagesociety.org) for meeting login details

1. Call to Order: Welcome and introduce meeting procedures; roll call to establish quorum; finalize agenda and time allocations [5 min]\*
2. Public/Member Input: Input on topics not listed in agenda (you may comment on agenda items as they are taken up) [5 min]
3. Administrative Items:
  - a) Secretary Report: – Erin [5 min]
    - Approve 17 April 2021 minutes
    - Present any correspondence requiring Board action
  - b) Treasurer Report: – Rock [10 min]
    - Review & Approve fourth quarter/ year end finance report - Goal: Authorize preparation of FY 2021 income tax filing
    - Review & approve Fy 2022 Budget – Goal: Authorize operational budget for FY 2022 (Note: budget will be reviewed at each quarterly business meeting)
    - Status of Measure C Mendocino Coast Hospital District (MCHD) parcel tax non-payment by WVS
4. Active Business
  - a) Committee Reports & Plans – Committee Chairs
    - Review committee assignments (provided in Board packet) and update if necessary
    - Headlands Committee – Thad / Erin [15 min]
      - Bee Patch, Pollinator Garden status – Dorine
      - Vegetation management update – Thad
      - Maintenance update – Gary
    - Community Garden Committee – Derek [10 min]
    - Fundraising Committee – Erin [10 min]
      - Event planning status
      - Art based fundraising creations update
      - Digital payments for WVS update – Rock & Erin
    - Communication & Outreach Committee – Derek / Thad [5 min]
      - Web site
    - Executive Committee - Thad [15 min]

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- Review and vote on proposed mail in voting rules – Goal: Approve draft procedure for use in upcoming annual meeting
  - Schedule Exec Committee meeting in August to recruit / appoint 2 Inspectors of Election (My August calendar is pretty open)
  - Strategic Plan – All Board Members, please read “Planing a Plan” and respond [0 min]
    - Bill's “Planing a Plan” document is in the Board Packet, please review and decide if you are interested in active participation on the Planning Sub-committee. Proposed date for the first meeting is August 25<sup>th</sup> at 6 PM. Other dates between the 9<sup>th</sup> and 25<sup>th</sup> of August can be considered. If interested please email Bill. Goal: make a proposal for the 5 year plan a reality, and presented at the annual meeting. Note, the Planning Committee is open to Members as well as Board Members, but the initial work will be focused on creating something suitable for open public meeting discussion.
  - b) History archive project – Thad [5 min]
5. New Business
- a) Westport Water Conservation – Request from Robert Finnell [10 Min]
    - Discuss communication and process with WCWD drought concerns and process of conservation of our currently scarce water resources in the WCWD region
  - b) PG&E MicroGrid possibility for Westport – Request from Dorine Real [10 min]
    - PG&E has announced the launching of its Community Microgrid Enablement Program (CMEP) to help communities “identify, design and build permanent, multi-customer microgrids serving critical facilities and vulnerable customer groups.” More info at [www.pge.com/cmep](http://www.pge.com/cmep) .
6. Agenda for next Board meeting (27 October 2021 at 6 PM) [5 min]
7. Adjourn
- \*Estimated time allocations suggested to ensure consideration of all topics while maintaining a focus on reaching decisions.