



WESTPORT VILLAGE SOCIETY

P. O. Box 446, Westport, CA 95488

<http://www.westportvillagesociety.org/>

supporting local charitable and educational projects and
fostering the preservation and interpretation of the environment since 1992

Directors

Thad Van Bueren
(President)

Steve Brigham
(Vice President)

Bill Knapp
(Treasurer)

Sarah Mathias
(Secretary)

Melinda
McLaughlin

Gary Quinton

Dorine Real

Board Meeting Agenda—15 April 2017 Saturday at 10:00 AM at the Westport Community Church

- 1. Call to Order:** Welcome; sign in; establish quorum; finalize agenda and suggested time allocations; assign timekeeper [5 minutes]*
- 2. Public/Member Input:** Input is welcome on items not already on the agenda. Input on agenda topics is welcome when those items are addressed. [5 minutes]
- 3. Administrative Items:** Approval of January 21, 2017 minutes; approval of third quarter financial report; correspondence requiring Board action [10 minutes]
- 4. Active Business**
 - a. Draft Board Manual [20 minutes]: public input.
 - b. Executive Committee update [10 minutes]: duty realignment; project scoping; file retention/discard; file digitization.
 - c. Headlands Committee update [10 minutes]: stairway maintenance; bench.
 - d. Church Photo Display update [5 minutes]: status update.
 - e. Mini-Grants Committee update [10 minutes]: review approved and pending projects; budget allocation.
 - f. Logo update [5 minutes]: update.
 - g. Whale Bone Display [10 minutes]: permit; bone conservation; display design & location; interpretive signage.
 - h. Ducky Event Planning [20 minutes]: status update and identification of areas where help is needed.
- 5. Adjourn** [about 11:50 AM]

*Time allocations are provisional guidelines suggested to ensure adequate consideration while at the same time maintaining a focus on reaching decisions.