

Westport Village Society
Minutes 10/18/12 Board Meeting

Directors Present: Thad Van Bueren, Lois Senger, Steve Brigham, Nita Regalia, Gary Quinton. Minutes taken by Gary Quinton in Lee's absence.

Directors & Officers Absent: Dorine Real, Bill Knapp, Lee Tepper

1. Call to Order: Call to order 7:05 PM with one guest, Tabitha Korhumel. It was brought to the Boards attention that Tabitha was present to provide a report on the Community Center and present a letter regarding the same from Beth Pine, Director Mendocino Coast Recreation and Park District. This discussion was taken out of order as a courtesy to Tabitha. A discussion was had as to the status of the school, plans for a community center and the interest of School Board, Westport Church, MCRPD, and WVS to be involved in Westport Community Center. It was agreed that these were worth while adjectives, a need to response to MCRPD and discussions with the school Board should be pursued and then presented to the WVS Board for action if the outcome was in the community's best interest.

2. Acknowledgment of Outgoing Directors: Lois discussed the history of the past Directors and Volunteers service and the need to document all of them since the WVS was established. Lois volunteered to do this with Nita and Steve agreeing to assist. This endeavor will be over the next month or so and then a report will be given along with a suggested way to recognize this service.

3. Public Input: Thad requested Tabitha gather her ideas and contact be made with the School Board and MCRPD and a report made to the Board during a special meeting. It was decided that a special meeting of the Board be held on 11/19/2012.

4. Consent Items:

- a) Approval of 7/19/2012 draft meeting minutes: The minutes were approved.
- b) First quarter financial report: The report was approved.
- c) Election of officers for the coming year: It was decided to postpone the elections until the 11/19/2012 meeting.
- d) Correspondence requiring Board attention: There were none.

5. Active Business:

- a) **Annual IRS 990 review and approve:** There were several clerical errors but none of the figures were questioned and with the errors being corrected the IRS report was approved.
- b) **History Project:** Thad reported that the books would be available for sale in a few days. It was decided that all WVS members could obtain as many copies of the book as they wanted for a \$10 donation. Thad reminded the board that our agreement with the publisher was that the sales price would be \$16.95 plus sales tax. Thad reported that Marie at the Westport store, and the Hotel have agreed to sell the books. Gary agreed to be responsible for the book sales and accounting thereof and it was agreed he do so.

- c) **Community Center:** This issue had already had much discussion with Tabatha and it was noted how much the Westport Church influenced any plans the WVS might have. It was noted that the church board was meeting on Saturday the 21st just a few days away so Thad and Steve agreed to attend this meeting and report back to the Board the views of the Church Board on the community center.
- d) **Headlands maintenance and policy review:** Gary reported he had discussed the issue of staining the stairs with a local painting contractor Logan Smith. Mr. Smith strongly recommended not using a transport stain but a solid stain and Gary relayed his reasoning. Mr. Smith agreed to provide the labor to apply a solid stain to the stairs for \$700 plus the costs of materials, estimated at about \$500. The board agreed to have him do this work. It was noted by Nita that the bridge and kiosk also needed attention. Thad was concerned about the choice of the solid color and thought it should blend into instead of stand out. The board approved a top set figure of \$1,500 for Thad to get all the work performed and agreed to allow Thad and Steve make the decision on the color. The issue of event use of the headlands and the charge the WVS would require from the public was had and it was decided that the board members would review the present event policy and we would discuss it further at the 11/19/2012 meeting. Steve submitted a Vegetation Report of the condition of the headland's vegetation, required needs to maintain and improve its use.
- e) **Outreach update (newsletter and wed site):** Steve reported the input he has been getting and requested Christmas recipes and local historical information.

6. Adjourn: 9:52 PM.