

**Westport Village Society  
Quarterly Meeting Minutes  
18 July 2020  
Westport Community Church**

**1) Call to Order:**

Meeting called to order at 9:00 am by president Than Van Bueren

Board Members Present: Rock Bush, Bill Knapp, Leslie Langslet, Gary Quinton, Dorine Real, Thad Van Bueren

Board Member Absent: Tabitha Korhummel

The meeting was limited to the six board members present with the meeting held outside the Westport Community Center. All attendees wore masks and maintained social distance.

**2) Administrative Items:**

Review of previous meeting minutes and finance report:

Quarterly meeting; 18 Jan 2020 – Approved

The April 2020 WVS board meeting was cancelled due to COVID-19 concerns

FY 2020 Financial Report; 1 Jul 2019 to 30 June 2020 – Approved

**3) Public Input:**

No public members in attendance and no other public input.

**4) Active Business:**

a) FY 2021 Budget:

Rock Bush and Bill Knapp provided input on the WVS budget for FY 2021 (1 July 2020 to 30 June 2021). A revision to the proposed budget based on discussion by the board will be developed and circulated to board members for review. A Zoom teleconference has been suggested as a means of finalizing the budget.

b) Headlands:

The board approved the headland maintenance items and requested that Gary Quinton coordinate the work as needed. This includes mowing the headlands and any necessary preventative maintenance.

Thad Van Bueren agreed to post signage on the Westport headlands to advise on COVID-19 precautions while on the headlands.

Val Hale has agreed to coordinate permits for boats stored on the Westport headlands beach. This will include contacting the boat owners to ensure that all their boats have current permits.

c) Fund Raising:

The Westport Whale Festival and Ducky Race were both cancelled due to the COVID-19 pandemic. Scheduling of these events for next year is dependent on the status of public health safety.

In order to make up for the loss of income from the fund-raising activities, a request for additional donations should be included in the annual meeting announcement. Active solicitation of donations and investigation of possible grant funding were proposed.

d) Mini Grants:

One mini grant of \$250 was donated to the Westport Community Garden project.

e) Annual Meeting:

The annual WVS meeting will be held at the beginning of October. Due to the COVID-19 situation, it was recommended that the meeting be held as a Zoom teleconference. Lesli Langslet and Dorine Real will coordinate and organize the Zoom session including providing appropriate details on how to connect to the Zoom session.

Three board members will be selected at the annual meeting. Thad Van Bueren has agreed to run for the board again, Lesli Langslet is stepping down, Tabitha Korhummel's status is uncertain. A search committee consisting of Bill Knapp, Gary Quinton and Dorine Real will solicit WVS members to run for the open WVS board positions.

Because the annual WVS meeting will be "virtual" this year, it is necessary to elect the board members by a mail-in ballot. The ballot will be included in the annual meeting announcement and only paper ballots received by 1 October 2020 will be counted.

f) Other Discussion:

Lesli Langslet requested a discussion of how to deal with activities requiring board actions that cannot wait until the next WVS quarterly meeting. The following motion was adopted (5 yes votes; 1 no vote):

Any activity requiring immediate action by the WVS board must be e-mailed to the entire WVS board and include "Vote required" in the subject line.

All discussion must be copied by e-mail to the entire WVS board.

The final vote must be received within 5 days of the initial vote request and a quorum of the entire board is required to pass the motion.

A follow-up e-mail will detail the vote tally.

**5) Agenda for the Next Meeting:**

The next annual WVS meeting is scheduled for 2 October 2020 at 7:00 pm.  
Selection of WVS board members.

The next WVS board meeting is scheduled for 17 October 2020 at 9:00 am.  
Assignment of WVS officers.

**6) Adjournment:**

The meeting was adjourned at approximately 11:40 am.