

**Westport Village Society**  
**(Formed 8/19/1992 - California 1837411)**  
*a (501 (c)(3) organization.*  
**P.O. Box 446, Westport, CA 95488**  
**<http://www.westportca.org/>**

***MINUTES OF THE WESTPORT VILLAGE SOCIETY BOARD OF DIRECTORS***  
***QUARTERLY REGULAR MEETING***  
***WEDNESDAY, JANUARY 24, 2024 @ 6:30 P.M.***  
Westport Community Center

**1. *Call to Order: - Establish Board Quorum /Agenda***

Mr. Bill Knapp, President/Chairman welcomed all attendees and called the Meeting to order at 6:35p.m.in the Westport Community Center. (A ZOOM videoconference link was included to invitees). Notice to Directors included preliminary Meeting agenda including supporting documents: prior meeting minutes of the Regular Meeting October 25, 2023, and DeHaven Property update.

Quorum established with Board Members present at the inception of the Meeting in person unless otherwise noted: **Mr. Bill Knapp, Mr. Thad Van Bueren, Mr. Beck Regalia, Ms. Dorine Real, Ms. Tabitha Korhummel, and Ms. Kayla Cooper. Mr. Gary Quinton (Assistant Treasurer)** was unable to attend. **Robert Finnell** joins (@ approximately 7:20 p.m. (due to some technical connection zoom difficulties.) **Also attending:Mr. Lee Tepper and Ms. Carla Thomas.**

Mr. Knapp chaired the Meeting and Mr. Thad Van Bueren and Mr. Finnell (Secretary) recorded the Minutes of the Meeting. The Board reviewed the preliminary agenda. The Board then moved forward with the presented agenda.

**2. Public Input:** Ms.Carla Thomas indicated she wanted to talk about Westport Fire Safe Council events possibly using the WVS Headlands and help from WVS in publicizing Westport Fire Safe Council activities.

**3. Administrative Items**

**A. Secretary's Report.**

Review and Approval of Prior Meeting Minutes– Regular Meeting October 25, 2023 Upon motion duly made and seconded, the Board unanimously approved unanimously as previously presented and posted to the WWV website in draft form.

**B. Treasurer's Report.**

Account balances were listed in the Meeting Agenda with net increases due to donations and memberships since the October 25, 2023 Board Meeting. An extension was filed for FY23 income tax filings and draft IRS 990 and AG tax forms will be supplied to the Board for review prior to the next Regular quarterly meeting (currently scheduled for Wednesday, April 24, 2024 at 6:30 p.m.)in order to meet the May 15 filing deadline.

**WVS Board Activity – Identify Topics and Managing Meetings.**

Discussions were undertaken regarding the Board of Directors enabling rather than executing community activities and how to determine which activities to pursue. As a result of that discussion, it was agreed that Tabitha Korhummel and Kayla Cooper would plan and announce a Community social meeting around the theme of “cookies and games”. The date for the meeting will be Sunday February 11, location and time to be provided in the Westport Wave.

**Agenda Item 4: Active Business.**

**A. Headlands Maintenance Update.**WVS Headlands stair maintenance will be scheduled as soon as resources, dry weather and soil conditionsare favorable to perform the maintenance.

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**B. Community Garden.**

Mr. Knapp noted the process to appoint a community volunteer to lead the management of the Community Garden was still ongoing, with a goal of working with a few interested candidates in the coming weeks in advance of Spring 2024.

**C. DeHaven Creek Headlands Project Update.** Mr. Van Bueren referred to his recent monthly reports regarding the Project and expects delays and cost increases that may result from requests by the County Planning Department for additional studies.

**D. Headlands Whale Festival and Ducky Race.** Ms. Korhummel led a discussion on the process for the planned Annual Headlands Whale Festival scheduled for Saturday, March 23, 2024. More information will be placed in the upcoming Westport Wave. Questions were asked and answered and it was noted by Mr. Knapp that the Noyo Center for Marine Science attended last year and was enthusiastic about this annual event on the Westport Headlands. Mr. Knapp will assist in coordinating the Noyo Center for Marine Science with the event. Ms. Korhummel noted that the Westport Volunteer Fire Department would need a letter from WVS regarding the processes associated with this year's Headlands Whale Festival. Further discussion is needed to clarify WVFD's participation. Ms. Korhummel noted that she would explore securing more community volunteers that would be interested in planning and executing the Westport Ducky Race for 2025. Mr. Knapp expressed concerns that time has run out to be able to launch the Ducky Race for 2024 and therefore it was not calendared for 2024.

**E. Westport Fire Safe Council.** Ms. Thomas suggested more interaction between WVS and the Fire Safe Council. A discussion ensued regarding a general interest in improving communication and interactions between the various Westport organizations.

**F. Possible Coordination with Westport Community Church.** Mr. Knapp suggested a continued discussion and process for WVS to possibly coordinate various activities with the Westport Community Church. Directors noted that overlapping Directors between the two organizations could possibly create difficulties due to actual or potential conflicts of interest and impinge on best practices for their fiduciary duties.

**Adjournment.** The Meeting adjourned at approximately 8:40 p.m.

Respectfully submitted:

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*Robert D. Finnell, Secretary - Westport Village Society, a (501 (c)(3) organization.*